



SCHOOL BUILDING EXPO



COLLEGE BUILDING EXPO

**May 11 – 12, 2010
Navy Pier – Chicago, IL**

THE FACTS

Exhibitor Move-In Dates & Times

Monday, May 10th 12:30 PM – 4:30 PM
Tuesday, May 11th 8:00AM – 3:00 PM

All exhibits must be full installed by 3:00 PM on Tuesday, May 11th.

Exhibition Dates & Times

Tuesday, May 11th 4:00 -5:30 PM
Wednesday, May 12th 10:00 AM – 3:00 PM

Exhibitor Move-Out Dates & Times

Wednesday, May 12th 3:00 – 7:00 PM

Location

Navy Pier
600 E. Grand Avenue
Chicago, IL 60611

Show Management-Contact Information

The following is a list of key contacts at the School Building Expo & College Building Expo. Feel free to contact any one from show management should you have any questions or concerns.

<u>NAME</u>	<u>TITLE</u>	<u>TELEPHONE NUMBER</u>	<u>E-MAIL ADDRESS</u>
Lou Mancini	Operations	203-371-6322 ext 211	lou@jdevents.com
Melissa Harrington	Tradeshow Coordinator	203-371-6322 ext 212	melissa@jdevents.com
Jenabeth Ferguson	Event Director	508-759-0075	jenabeth@jdevents.com
Linda Keller	Sales	631-725-8645	linda@jdevents.com
Nancy Jo Wiggin	Business Development	203-371-6322 ext.213	nj@jdevents.com
Joelle Coretti	Marketing	203-371-6322 ext 209	joelle@jdevents.com
Dawn Jeffrey	Registration	203-371-6322 ext 206	dawn@jdevents.com
Rupa Patel	VOLLMER - PR	972-448-4790	rupa@vollmerpr.com

Show Colors

Aisle Carpet: Blue

Back Drape: Blue & Burgundy

Booth Provisions

You booth (10' x 10) includes

- 8' high back drape and 3' side rails in show colors
- A 7" x 44" identification sign
- Five (5) complimentary exhibit staff badges for each 10' x 10' booth rented

All Exhibitors are required to carpet their booths.

Union labor maybe required for installation and dismantle. Please read the UNION RULES & REGULATIONS section for clarification.

Shipping Information

Warehouse	Starting:	April 9
	Ending:	April 30 (1)

School Building Expo/College Building Expo
"Exhibiting Company Name"
Booth # _____
c/o Freeman
2500 West 35th Street
Chicago, IL 60632

(1) Additional charges apply after this date.

Show Site Shipping May 10 -11, 2010

School Building Expo/College Building Expo
"Exhibiting Company Name"/
Booth # _____
C/O Freeman
Navy Pier
600 E. Grand Avenue
Chicago, IL 60611