



# HEALTHCARE FACILITIES

symposium and expo

October 8-9, 2018  
Austin, Texas

## Design Team Gallery Inbound Transportation Form - Boards Due **September 16, 2018**

COMPANY NAME: \_\_\_\_\_ DESIGN GALLERY #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Note:** Design Gallery Participant is responsible for all costs associated with getting boards/promotional materials to the show.

### How are your boards getting to the show?

I am using Freeman to create and ship my Design Team Gallery Boards.  
*(If you checked this box, you do not need to fill out the remainder of the form)*

I will be shipping to Freeman's ADVANCED WAREHOUSE

**MUST ARRIVE BY September 28, 2018.**

Shipping Label:                      Company name / DG # \_\_\_\_\_  
Healthcare Facilities Symposium & Expo  
c/o Freeman / AWD  
Raceway Crossing, Bldg. 1, 16310 Bratton Lane, Ste. 125  
Austin, TX 78728

I will be shipping DIRECT TO SHOW SITE

**MUST ARRIVE ON October 7th OR on October 8th. If arriving on October 8th it must arrive by 12:00 PM.**

Shipping Label:                      Company name / DG # \_\_\_\_\_  
Healthcare Facilities Symposium & Expo  
c/o Freeman  
500 E. Cesar Chavez St.  
Austin, TX 78701

I will be HAND CARRYING to the show.

**MUST ARRIVE ON October 7th OR on October 8th. If arriving on October 8th it must arrive by 12:00 PM.**

\*\*Please provide Name and Mobile # of the person hand carrying.

Name: \_\_\_\_\_ Mobile #: \_\_\_\_\_

### Shipping / Tracking Information

Number of Pieces: \_\_\_\_\_  
Carrier: \_\_\_\_\_  
Tracking #(s): \_\_\_\_\_  
\_\_\_\_\_

### FORM DUE: September 16, 2018

**EMAIL THIS FORM TO:**  
[Jordan@jdevents.com](mailto:Jordan@jdevents.com)  
**QUESTIONS?**  
EMAIL: [Jordan@jdevents.com](mailto:Jordan@jdevents.com) or  
CALL: 203-416-1928



**HEALTHCARE FACILITIES**  
symposium and expo

October 8-9, 2018  
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**Design Team Gallery  
Inbound Transportation Form -  
Promotional Literature**

Due **September 16, 2018**

COMPANY NAME: \_\_\_\_\_ DESIGN GALLERY #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Note:** Design Gallery Participant is responsible for all costs associated with getting boards/promotional materials to the show.

**How are you getting your promotional literature to the show?**

I will be shipping to Freeman's ADVANCED WAREHOUSE

**MUST ARRIVE BY September 28, 2018.**

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Tracking #(s): \_\_\_\_\_  
\_\_\_\_\_

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FACILITIES**  
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October 8-9, 2018  
Austin, Texas

Design Team Gallery  
**Outbound Transportation Form -  
BOARDS ONLY**

Due **September 16, 2018**

COMPANY NAME: \_\_\_\_\_ DESIGN GALLERY #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Note:** Outbound transportation for your Design Gallery boards is included.

**What would you like us to do with your boards after the show?**

Ship the boards back to the address below:

*Your Design Gallery will be shipped via Ground Transportation (approximately 5 - 7 days).*

Attn: \_\_\_\_\_

Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Hand Carry - Somone will pick the boards up.

**Boards must be picked up by 4:00 PM on Tuesday, October 9th but  
no earlier than 3:00 PM.**

\*\*Please provide Name and Mobile # of the person hand carrying.

Name: \_\_\_\_\_ Mobile #: \_\_\_\_\_

I do not want the boards back, please recycle.

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