



The FACTS

Exhibitor Move-In Dates & Times

Monday, September 19 th	2:00 PM - 4:30 PM
Tuesday, September 20 th	8:00 AM – 3:00 PM

All exhibits must be fully installed by 3:00 PM on Tuesday, September 20th.

Exhibition Dates & Times

Tuesday, September 20 th	4:30 PM - 6:00 PM
Wednesday, September 21 st	10:00 AM - 4:00 PM

Exhibitor Move-Out Dates & Times

Wednesday, September 21 st	4:00 PM - 9:00 PM
---------------------------------------	-------------------

Location

Navy Pier
600 East Grand Avenue
Chicago, IL 60611
Festival Hall B

Show Management-Contact Information

The following is a list of key contacts at the Healthcare Facilities Symposium & Expo. Feel free to contact any one from show management should you have any questions or concerns.

<u>NAME</u>	<u>TITLE</u>	<u>TELEPHONE NUMBER</u>	<u>E-MAIL ADDRESS</u>
Lou Mancini	Operations	203-371-6322 ext 211	lou@jdevents.com
Melissa Harrington	Tradeshow Coordinator	203-371-6322 ext 212	melissa@jdevents.com
Liz Miller	Marketing Manager	203-371-6322 ext 203	liz@jdevents.com
Jenabeth Ferguson	Event Director	508-759-0075	jenabeth@jdevents.com
Nancy Jo Wiggin	Vice President Sales	203-371-6322 ext.213	nj@jdevents.com
Dawn Jeffrey	Registration	203-371-6322 ext 206	dawn@jdevents.com

Show Colors

Aisle Carpet: Blue

Back Drape: Blue & Teal

Booth Provisions

You booth (10' x 10) includes

- 8' high back drape and 3' side rails in show colors
- A 7" x 44" identification sign
- Five (5) complimentary exhibit staff badges for each 10' x 10' booth rented

All Exhibitors are required to carpet their booths.

Union labor may be required for installation and dismantle. Please read the UNION RULES & REGULATIONS section of the Freeman Service Manual for clarification.

Shipping Information

Warehouse	Starting:	August 19 th
	Ending:	September 9 th *

Healthcare Facilities Symposium & Expo

"Exhibiting Company Name"

Booth # _____

c/o Freeman

2500 West 35th Street

Chicago, IL 60632

* Additional charges apply after this date.

Show Site Shipping September 19th & September 20th

Healthcare Facilities Symposium & Expo

"Exhibiting Company Name"

Booth # _____

c/o Freeman

Navy Pier – Hall B

600 E. Grand Avenue

Chicago, IL 60611