

We're here for you!

Why ship or carry your materials when you can have them waiting for you when you arrive? Save time and money with the FedEx Kinko's Office and Print Services network. FedEx Kinko's can have your materials finished and waiting for you. Just send us your digital files or original documents in advance. We'll take care of the rest! To see how our convention services team can help in planning your next event, call 1.888.546.5671, extension 235.



Oversized prints

Oversized color prints up to 54" wide. Black & white prints up to 36" wide. We'll work from your disk, slide, transparency or traditional flat original. Finishing options include dry mounting to a variety of surfaces, and laminating.

E-mail

Our office is your office, with high-speed Internet access to check your e-mail, do Web research or download data from FTP sites.

Fast service 24/7

Our convention customers have demanding time constraints. That's why many of our services are available 24 hours a day and all of our services are available at one speed – fast!

Pickup and delivery

We provide complimentary local pickup and delivery to our convention customers. To your booth, to your hospitality suite or even right to your hotel.

Shipping service

Pack it and ship it with FedEx Express and FedEx Ground.

Computer workstation and office equipment rentals

We offer both PC and Macintosh workstations for rent by the hour with Internet connections and online color and black & white printers.

Volume copies

Print black & white or color copies on a variety of papers from your computer disk, electronic transmission or paper document original.

Binding and finishing

Let us bind, collate, trim, hole-punch and laminate your documents to make sure they're completed to your specifications.

e-mail:
usa1280@fedexkinkos.com

fedexkinkos.com

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CONVENTION SERVICES

Please fax this page to
or call us at

E-mail us at: usa1280@fedexkinkos.com

Name _____

Meeting/convention location _____

Company _____ Dates of meeting/convention _____

Phone _____ Fax _____

E-mail _____

My needs will include:

- Black & white copies/printing
 - Color copies/printing
 - Oversized prints/banners/posters
 - Fax access
 - Computer rental/Internet access
 - Laptop workstations
 - Transparencies
 - FedEx shipping services
 - Binding
 - Please check here if your group will need special services or any other needs not listed here. Our Convention representative will call you to arrange for special services. Please list your other special services in the space provided below.
-
-

From start to finish



Binding



Custom name badges



Volume copies



PC rental and Internet access



Enlargements



FedEx Express and FedEx Ground shipping

Monday – Friday
Saturday and Sunday

We accept all major credit cards, cash, checks and FedEx Kinko's charge accounts.



FedEx Kinko'sSM

Office and Print Services

Need an ad hoc meeting place? Want a private place to meet with customers away from the show floor? Need a headquarters for the event? FedEx Kinko's Office and Print Center is ideal. Our Executive Suites and Private Workstations are well suited and fully equipped with all of the office amenities you are accustomed to having at your own office. Each room includes a computer, high speed Internet access, fax machine, printer, as well as a speaker phone - all of which will help you to operate as efficiently and effectively as possible throughout your event. For additional information regarding our rentals and services contact us by phone at 212-216-2900 or via email at usa1280@kinkos.com.

LIMITED AVAILABILITY

| | | | |
|--------------------------|---------------------------|--------------------------|------------------------------|
| Company Name | | Booth | Show Name |
| Billing Name | | | Room Rental Dates |
| Billing Address | | | |
| City, State/Country, Zip | | E-Mail | |
| Contact | Telephone Number () - | | Fax Number () - |
| Credit Card No. | Expiration / | Cardholder Signature (1) | Print / Type Cardholder Name |

Your signature below is required in order to process this request.

Customer Acceptance of Terms and Conditions: _____ Date: _____

TO PAY BY CHECK MAIL PAYMENT W/ORDER TO:

| Description of Service | Item | Qty | Price | Total |
|--|------|-----|--------------------|-------|
| 1. CONFERENCE ROOMS (Seats 8-10, Includes T-1 Access and All Domestic US Long Distance Calls): For Exhibitor rental only. | | | | |
| A. Conference Room by the Hour | N-05 | | \$ 100.00 | |
| B. Conference Room by the Day | N-06 | | \$ 600.00 | |
| 2. WORKSTATIONS (Private Room - Includes T-1 Access and All Domestic US Long Distance Calls): | | | | |
| A. Work Station by the 1/2 Hour | N-02 | | \$ 20.00 | |
| B. Work Station by the Hour | N-03 | | \$ 40.00 | |
| C. Work Station by the Day | N-04 | | \$ 300.00 | |
| TOTAL PAYMENT MUST ACCOMPANY ORDER. | | | GRAND TOTAL | |

FedEx Kinko's
655 WEST 34TH STREET
NEW YORK, NY 10001

Credit Card users *ONLY* may fax order to 212-594-9205

FedEx Kinko's USE ONLY

C.C Authorization # _____ Customer # _____

Received By _____ Check # _____ Invoice # _____ Tracking # _____



CONFERENCE ROOM & WORK STATION RENTAL

Jacob K. Javits Covention Center

655 West 34th Street • New York, NY 10001
1-800-2-KINKOS www.fedexkinkos.com

Convention Services

Master Account Billing Available • Equipment Rental • Passport Photos

** Please call to inquire about volume discounts! **

Copies

| | |
|--|--------|
| Black & white, white paper (letter or legal)* | \$0.20 |
| Black & white, white paper (11x17)* | \$0.40 |
| Black & white, colored paper (letter or legal)* | \$0.23 |
| Black & white, colored paper (11x17)* | \$0.46 |
| Black & white Transparencies* | \$1.75 |
| Colored copies (letter or legal)* | \$1.69 |
| Colored copies (11x17)* | \$3.38 |
| Colored copies Transparencies* | \$2.49 |

Computer Services

| | |
|---|--------|
| Computer Workstation per min | \$0.45 |
| Black & White Laser prints letter or legal | \$0.49 |
| Black & White Laser prints 11 x 17 | N/A |
| Color Laser prints letter | \$0.99 |

Color Posters & Vinyl Banners

| | |
|---|---------|
| Matte Paper Per square foot | \$15.00 |
| Vinyl Per square foot | \$8.00 |
| Mounting Per square foot | \$7.50 |
| Gloss Per square foot | \$12.00 |
| Laptop Docking Internet Access Daily Charge | \$0.10 |

Binding

| | |
|--------------------------------|-----------------|
| Coil With vinyl covers | \$5.95 |
| Cardstock or no cover* | \$6.50 - \$5.95 |
| Comb w/ vinyl covers | \$4.95 |
| Comb Cardstock or no covers | \$3.95 |
| Debind/Rebind | \$2.50 |

Faxing

| | |
|--|--------|
| Reception per page | \$1.00 |
| Local Send or Toll Free Send per page | \$1.50 |
| Long Distance Send per page | \$2.00 |
| International Send first page | \$6.00 |
| additional pages | \$3.50 |



Shipping Made Easy

Packing Services & Supplies Available

Handling Fees:

| | |
|----------------------|---------|
| Packages up to 10lbs | \$10.00 |
| Packages 10 - 20lbs | \$20.00 |
| Packages 20 - 30lbs | \$30.00 |
| Packages 30 - 150lbs | \$40.00 |